



M. S. Kakade College

Someshwarnagar-Waghalwadi, Tal- Baramati, Dist- Pune. 412 306

Academic Audit Report 2018-19

July 2019

Introduction

The Academic Audit of the Departments and Activity/Programme Committees was conducted on Saturday, 27th July 2019. The Purpose of the Audit is to provide the opportunity for a regular strategic overview of the Subject Department's Teaching and Learning activity. The proforma of each Department was presented to the Audit Panel. The Panel Members investigated the different aspects of the Document, and authenticated them with the supporting evidences. This report consolidates the findings of the panel and put forth the suggestions and area of improvements possible in the future.

Audit Panel Members



Internal Expert
Dr. Sanju Jadhav
IQAC Co-ordinator
M. S. Kakade College,
Someshwarnagar



Chairman
Dr. Somprasad Kenjale
Principal,
M. S. Kakade College,
Someshwarnagar



External Expert
Hon. Dr. Pramod Pabrekar
Mumbai



Schedule of the Academic Audit

Saturday, 27th July 2019

Sr. No.	Time	Activity
1.	10.00 to 10.30	Tea & Breakfast
2.	10.30 to 11.00	Interaction with Students
3.	11.00 to 11.30	Staff Meeting
4.	11.30 to 01.30	Departmental Presentations
5.	01.30 to 02.00	Lunch Break
6.	02.00 to 03.00	Document Checking
7.	03.00 to 03.30	Departmental Visits
8.	03.30 to 04.00	Exit Meeting with Principal and IQAC Coordinator

A) Profile of the College:

1. Total faculty strength	: 45
2. Ph.D & Above	: 12
3. M.Phil	: 9
4. NET/SET	: 22
5. Average percentage of attendance of students	: 80%
6. No. of Minor Research Project completed	: 1
7. No. of Minor Research Project undertaken in the year	: Nil
8. No. of Minor Research Project ongoing	: 1
9. Major Project proposals submitted	: 1
10. No. of Research Publication in Peer-reviewed journals	: 67
11. No. of books	: 8
12. No. of Conference attended	: 45
13. No. of papers presented	: 3
14. No. of Conference organized by Department	: 4
15. No. of faculty acted as Research Person/ Keynote Speakers/ Expert/ Chairpersons/ Session organizers	: 6
16. No. of Collaborations	: 8

17. Amount of external funding received	: One Crore (RUSA) Sanctioned: Two Crore
18. No. of Research awards/ recognition & Research fellowships	: 1
19. No. of existing Research Guides	: 3
20. No. of faculty applied for Recognition as Guides	: 1
21. No. of faculty received Recognition as Guides	: 1
22. No. of students registered in the year	: 10
23. No. of degrees awarded	: 2
24. No. of students who have submitted	: 3

Students Details:

No. of enrolled students

	SC		ST		OBC		SBT		NT		Physically Challenged		LD		Total	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
FY	61	34	1	1	50	53	2	0	97	46	1	3	1	0	2	3
SY	19	31	0	0	35	43	3	1	54	25	1	0	1	0	2	0
TY	15	18	1	2	35	35	0	3	45	26	0	0	0	0	0	0

Result Analysis

		Appeared	Distinction	I	II	Pass	Fail	Total
FY	No	693	29	76	121	328	139	693
	%		4.18	10.96	17.46	47.33	20.03	100
SY	No	324	17	38	48	156	65	324
	%		5.27	11.72	14.81	48.14	20.06	100
TY	No	272	17	22	20	67	143	272
	%		6.25	8.08	7.35	24.63	52.57	100

Students Activities:

1. No. of students participating in workshops/ seminars organized in college : 148
2. No. of students participating in workshops/ seminars organized outside college : 17
3. Achievements / Prizes won : 5

Students Initiatives

1. No. of excursions/ field visits/ industrial visits organized : 12
2. Guest lecturers organized : 32
3. Workshop/ Seminars organized : 28

BJ Departmental Presentations and Observations:

Sr. No.	Departments	Observations and Suggestions
1.	Marathi	<ul style="list-style-type: none">• Qualified and Experienced Teaching Staff in exist.• Departmental Academic Calendar is in Practice.• Continuous Assessment Process is in Practice.• Co-curricular and Extra-curricular Activities are regularly in practice.• Need to use of ICT enabled Teaching.• Scope for Faculty Orientation.
2.	Hindi	<ul style="list-style-type: none">• Maintained record of Department.• Regularly organized Seminars for Students.• Departmental Academic Calendar is in Practice.• Continuous Assessment Process is in Practice.• Co-curricular Activities are regularly in practice.• Need to organize Hindi Language Training Programme.
3.	English	<ul style="list-style-type: none">• Special Guidance Scheme for Weaker is in Practice.• Remedial Courses and Bridge Courses are regularly conducted.• Short Term Course on Spoken English is organized.• Departmental Academic Calendar is in Practice.• Need to recruit permanent faculty.
4.	Economics	<ul style="list-style-type: none">• Qualified and Experienced Teaching Staff in exist.• Departmental Academic Calendar is in Practice.• Continuous Assessment Process is in Practice.• Student Projects are conducted.• Need to use of ICT enabled Teaching.• Scope for Faculty Orientation.
5.	Political Science	<ul style="list-style-type: none">• Study Tours and Field Visits are regularly organized.• Extension Activities are regularly conducted.• Guest Lectures on State Government Schemes for students.• Departmental Academic Calendar is in Practice.• Continuous Assessment Process is in Practice.• Scope for Co-curricular and Extra-curricular Activities.
6.	Defense Studies	<ul style="list-style-type: none">• Defense related Activities are regularly organized.• Students Training Programme and Guest Lectures Organized.• Co-ordinations between Department and Career Academy in exist.• Departmental Academic Calendar is in Practice.• Continuous Assessment Process is in Practice.• Co-curricular and Extra-curricular Activities are regularly in practice.• Need to organize Special Lectures on Defense Services.
7.	History	<ul style="list-style-type: none">• Qualified and Experienced Teaching Staff in exist.• Short Term Course on Modi Lipi is organized.• Departmental Academic Calendar is in Practice.• Continuous Assessment Process is in Practice.• Need to introduce Short Term Course like Travel and Tourism.

	Geography	<ul style="list-style-type: none"> • Qualified and Experienced Teaching Staff in exist. • Departmental Academic Calendar is in Practice. • Continuous Assessment Process is in Practice. • Filed Visits and Study Tours regularly organized. • Need to install Weather System and GIS Mapping.
9.	Commerce	<ul style="list-style-type: none"> • ERP Tally is in Practice. • Banking and Marketing Skills are inculcated among students. • Student Projects are regularly conducted. • Departmental Academic Calendar is in Practice. • Continuous Assessment Process is in Practice. • Need to use of ICT enabled Teaching. • Scope for Faculty Orientation.
10.	Physics	<ul style="list-style-type: none"> • Well equipped and Spacious Laboratories. • Good Results. • Departmental Academic Calendar is in Practice. • Continuous Assessment Process is in Practice. • Regular Industry Visits are organized. • Need to recruit qualified staff. • Scope for Faculty Orientation. • Scope for PG Courses.
11.	Chemistry	<ul style="list-style-type: none"> • Well equipped and Spacious Laboratories. • Disaster Management System is installed. • Departmental Academic Calendar is in Practice. • Continuous Assessment Process is in Practice. • Regular Industry Visits are organized. • Need to recruit qualified staff.
12.	Micro-Biology	<ul style="list-style-type: none"> • Well equipped and Spacious Laboratories. • Water testing programmes are organized. • Departmental Academic Calendar is in Practice. • Continuous Assessment Process is in Practice. • Regular Industry Visits are organized. • Scope for Faculty Orientation.
13.	Botany	<ul style="list-style-type: none"> • Developed Botanical Garden with Medicinal Plants. • Departmental Academic Calendar is in Practice. • Continuous Assessment Process is in Practice. • Need to recruit qualified staff.
14.	Mathematics	<ul style="list-style-type: none"> • Departmental Academic Calendar is in Practice. • Good Results. • Continuous Assessment Process is in Practice. • Need to recruit qualified staff.
15.	B.B.A.(C.A)	<ul style="list-style-type: none"> • Well equipped Computer Laboratory. • Departmental Academic Calendar is in Practice. • Continuous Assessment Process is in Practice. • Short Term Course are regularly organized. • Scope for Faculty Orientation.

C] Activity/Programme Committees:

Sr. No.	Activity/Programme Committees	Observations and Suggestions
1.	Women Empowerment	<ul style="list-style-type: none"> • Women Empowerment Cell is in practice. • Regular Women Empowerment programme are organized. • Regular Meetings are conducted and Proceedings are maintained. • Scope for involvement of more women in the programmes.
2.	N.S.S.	<ul style="list-style-type: none"> • N.S.S. unit is good and more than 200 volunteers are participated. • Enrichment and Community Oriented Programmes are regularly conducted. • Regular Audit Reports are submitted to University. • Scope for organizing more extension activities.
3.	Student Development	<ul style="list-style-type: none"> • Student Development Committee is separately constituted for students' welfare. • Maximum participation in University Students Welfare Schemes. • Student Oriented Programmes are regularly conducted. • Regular Audit Reports are submitted to University. • Scope for involving more students in the university Welfare Schemes.
4.	Competitive Exam	<ul style="list-style-type: none"> • Competitive Exam Cell is in practice. • Regular Guidance and Career Programmes are organized. • Regular Meetings are conducted and Proceedings are maintained. • Scope for increase success percentage.
5.	Extra Mural Education Board	<ul style="list-style-type: none"> • Extra Mural Education Board conducted guest lecturers every year. • Regular Meetings are conducted and Proceedings are maintained. • Need to conduct more guest lectures.
6.	Soft Skill Development	<ul style="list-style-type: none"> • Soft Skill Development is in practice. • Regular Soft Skill Development programme are organized. • Regular Meetings are conducted and Proceedings are maintained. • Scope for involvement of more students in the programmes.
7.	N.C.C.	<ul style="list-style-type: none"> • Separate N.C.C. Committee is constituted for effective functioning. • Regular pared are conducted. • Awards are received by N.C.C. Cadets.
8.	Physical Education and Sports	<ul style="list-style-type: none"> • Physical Education and Sports facilities are good and sufficient.

		<ul style="list-style-type: none"> • National and State Level Awards are received by students. • Spacious Grounds, Courts and Tracks are available. • Regular Meetings are conducted and Proceedings are maintained. • Scope for increase more participation in sports.
9.	Cultural Programmes	<ul style="list-style-type: none"> • Separate Cultural Programmes Committee is constituted. • Every year Social Annual Gathering is organized for the exposure of the students. • Awards are received for cultural activities. • Scope for creating innovative facilities for Cultural Programmes.

Outcomes of the students Meeting:

- Students felt that the infrastructure provided by the college and department is good.
- The rules and regulations of the department were appreciated.
- Advanced curriculum and syllabus was appreciated and felt very proud in studying at this institution.
- They felt that the Staffs of the department are having best expertise and experience and are handling classes in a very professional way.
- Good Library services are provided.
- Very minimal participation in extra-curricular activities for PG students.
- Wi-fi bandwidth not sufficient.
- Good Purified Water facility is available.
- Girl Students are satisfied with their facilities.
- Mentoring System is available for needy students.

Outcomes of the Faculty Meeting:

- They felt very proud to serve for this institution.
- They felt satisfied with the institutional teaching facilities.
- Friendly and professional academic environment created by Head of the Institute was well appreciated.

Overall Assessment of the Institution:

- Regular accreditation and Assessment of the Institution is praiseworthy.
- Spacious Campus and Good Infrastructure.
- The Central Library of the College has good collection of books.
- The College IQAC is functioning.
- Registered Alumni Association is in practice.
- All the college committees are functioning.
- Good Research Profile.

- No visiting professors.
- Wi-fi bandwidth is too low.
- Website of the college is updated.
- Publications and participations in FDP, seminars, conferences and workshops by faculty members are good.
- MoUs with more than 5 reputed organizations.
- Institute is Beneficiary of RUSA Grants.
- Placement activities and placement related training are good.


Suggestions


- Skill Oriented Courses should be introduced.
- Research Center may be introduced in some subjects.
- More no of text book volumes has to be purchased
- More Indexed journals at least Scopus indexed to be subscribed.
- External funded research projects to be taken up by the faculty members.
- Students may be asked to write job oriented online exams for better placements.
- Soft Skills and Communication Skills may be combined into a single subject.
- Importance has to be given for communication and soft skills classes.
- Placement Cell should be strengthened.

Conclusions:

- Fundamental rules and regulations followed by the college management and department staff members are very good.
- Basic amenities and infrastructure in the college and the department is very good.
- Library facility is very good and there is a vast scope of development.
- Faculty Attrition ratio is low and that is good for a management.
- Faculty members are well experienced, qualified and talented and need more motivation in the form of incentives for publications and training.

Signature of the Academic Panel Members


Internal Expert
 Dr. Sanju Jadhav
 IQAC Co-ordinator
 M. S. Kakade College,
 Someshwarnagar


Chairman
 Dr. Somprasad Kenjale
 Principal,
 M. S. Kakade College,
 Someshwarnagar


External Expert
 Hon. Dr. Pramod Pabrekar
 Mumbai



CENTRE FOR EDUCATIONAL DEVELOPMENT ADMINISTRATION
PUNE

Date : 12/07/2017

To
The Principal
M. S. Kakade College of Arts, Commerce and Science
Someshwarnagar, Tal. Baramati
Dist : PUNE

Prof. S.P. Jadhav.
22.7.2017

Subject : Report of Academic Audit 2015 - 2016

Dear Sir,

We congratulate you for taking the initiative for conducting Academic Audit of your college for the year 2015 -2016. Indeed , it is an effort and an important step proving your concern for the quality improvement process in the functioning of your college.

We are happy to communicate that the process of Academic Audit is completed and the report for the same is enclosed herewith.

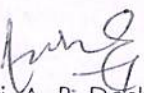
The report contains (a) Note explaining the framework and other necessary details of the process of the Academic Audit, (b) Details in the prescribed proforma having three parts (i) Observations on Key Aspects (ii) Overall Analysis - SWOT analysis and Recommendations (iii) Roles and Duties (c) Concluding note.

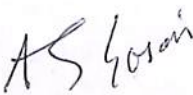
We are thankful to Respected Members of your Management, you and your entire team of members of the staff, students and stakeholders for their valueable inputs and co-operation for the process of Academic Audit.

This entire process has been a learning process for us and we wish you all the very best in your chosen endeavour.

Thank you once again and we look forward to a continued association.

Yours sincerely


(Pri. A. B. Deshpande)


(Prof. A. G. Gosavi)


(Beena Inamdar)

Enclosures : As above

M. S. KAKADE COLLEGE, SOMESHWARNAGAR		
Senior	Junior	Vocational
INWARD NO : 5000		
DATE 22-7-17		
REMARKS		

Prof. S.P. Jadhav S.P.


Principal
M.S. Kakade College
Someshwarnagar, Tal. Baramati, Dist. Pune

CENTRE FOR EDUCATIONAL DEVELOPMENT ADMINISTRATION
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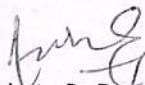
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M. S. KAKADE COLLEGE, SOMESHWARNAGAR		
Senior	Junior	Verifications
INWARD NO : 5000		
DATE 22-7-17		
REMARKS		

Prof. S.P. Jadhav


Principal
M.S. Kakade College
Someshwarnagar, Tal. Baramati, Dist. Pune

CENTRE FOR EDUCATIONAL DEVELOPMENT ADMINISTRATION

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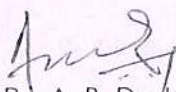
NOTE : ACADEMIC AUDIT - Framework and Process

1. College issued appointment letter to assign the task of Academic Audit to us.
(No. _____ Date :20 March 2017)
2. Meeting of the Heads of the Departments, IQAC and RAR – NAAC Co-ordinators, Vice Principals and principal was held on 18-04-2017 in which the concept of Academic Audit was explained and expectations from the staff were clarified.
3. Instruments seeking relevant information from (a) College (b) Individual Teacher (c) Departments were distributed on 18-04-2017.
4. The duly completed forms for relevant information were submitted on 30-05-2017
5. The entire compiled information was studied by us and Departmental visits and interactions with staff and interactive meetings with stakeholders were conducted on 14-06-2017.
6. Subsequently the report is prepared.
7. In this process it was confirmed that :
 - (a) The Academic governance and management systems and processes are fit for the purpose.
 - (b) The programmes meet the University threshold standards.
 - (c) The quality of students' learning opportunities provided by the college meets the university expectations.
 - (d) Academic Audit process was conducted with the objectives as follows:
 - (i) Areas of good practices
 - (ii) Recommendations for improvement
 - (iii) Recognition and appreciation of innovations
 - (iv) Contribution of the college in the field of Higher Education

The effort and entire exercise depended upon the information provided .Documentary validation was not insisted.

Indeed it has been a kind of peer review process and the approach was absolutely positive.

We hope and trust that our observations will reinforce the enthusiasm in all the aspects of the functioning of the college


(Pri. A. B. Deshpande)


(Prof. A. G. Gosavi)


(Beena Inamdar)


Principal
M.S. Kakade College
Someshwarnagar, Tal. Baramati, Dist. Pune

Academic Audit Report – Year 2015 - 2016

COLLEGE PROFILE

1. Name and Address of the College : M. S. Kakade College, Someshwarnagar
Tal: Baramati, Dist: Pune, Pin 412 306
2. Status of the College : Permanent Affiliation
3. Financial Category : Grant-in-Aid
4. Type of the College : Co-education
5. Location of the College : Rural
6. Year of Establishment : June 1972
7. UGC Recognition :

Under Section	Date, Month, Year
2(f) / 12(A)	05.06.1977
12 (B)	28.07.2011

8. Accreditation / Reaccreditation by NAAC with Month and Year and Grade and CGPA Score:

Accreditation	Date	Accreditation Outcome/Result
Cycle 1	16.02.2004	Score 72.80 Grade B
Cycle 2	10.03.2012	CGPA 2.55 Grade B

- 9 Area of Campus : 15.14 Acres
- 10 Number of Full Time Teachers : 21
- 11 Number of Part Time : 25 Visiting Teachers: Nil
- 12 Number of Full Time Teachers with Ph.D. : 08
13. Number of Non Teaching Staff: 20


Principal
M.S. Kakade College
Someshwarnagar, Tal.Baramati, Dist.Pune

S.M. KAKADE COLLEGE, PROFILE -

14 Number of Courses Taught :

Faculty	Programmes	Subjects
Arts	B.A. - 8	Marathi, Hindi, English, Economics, Political Science, Defense and Strategic Studies, History, Geography.
	M.A. - 3	Marathi, Hindi, History [Credit System]
Commerce	B.Com. - 3	Marketing, Management, Banking and Finance.
	B.B.A. (CA) - 1	Computer Application
	M. Com. - 2	Advance Accounting and Auditing, Co-Operation and Rural Development [Credit System]
Science	B. Sc. - 3	Physics, Chemistry, Microbiology (Special) Botany, Statistics, Mathematics (General)

15 Number of Students :

Category	Male	Female
SC	106	71
ST	01	00
OBC	124	141
General	264	268
Others	126	273
Total	621	753
	1374	

16 Results of Students in various Examinations :

Academic Years 2014 - 15 and 2015 - 16 University Result

Sr. No.	Programme	Year 2014-15	Year 2015-16
1	B.A.	51.53%	42.96%
2	B.Com.	44.82%	49.12%
3	B.B.A. (C.A.)	44.44%	50%
4	M.A.		
	a) Marathi	100%	100%
	b) Hindi	100%	85.7%
	c) History	94.73%	90%
5	M.Com.	80.95%	84.37%

17. Date of Visit for the Academic Visit : 14 - 06 -2017

ACADEMIC AUDIT REPORT

Sr. No.	Aspect	Observations
1	Academic Management	<p>Admission process is transparent and rule governed.</p> <p>Teaching and learning process is regular and learner centric</p> <p>College is responsive to the regional needs and same are considered initiating new courses.</p> <p>Cocurricular and extra curricular activities are organized</p> <p>Use of ICT in teaching to be enhanced. Teacher training for ICT and Faculty Development Programmes need to be organized.</p> <p>Students' feedback needs to be used more effectively for further improvement.</p> <p>Need to pay attention to the academic performance of the students in some courses. Post Graduate programmes also need to be looked into for better academic performance.</p> <p>Language Laboratory facilitates learning of language skills.</p> <p>Need to encourage professionalism and innovation in all aspects of functioning of the college.</p> <p>Science faculty courses have started in the interest of the rural students. More skill based courses need to be offered with a view to gainful employment.</p>
2	Administration and Management (supporting academics)	<p>Self finance courses need to be increased.</p> <p>Remedial teaching to be reinforced with a view to improving improving students' performance.</p> <p>Active participation of all teachers in seminars, conferences, workshops to be increased with a view to better exposure and enrichment.</p>
3	Academic Practices	<p>Some teachers are involved in curriculum design and research and publications.</p> <p>Newly started Science faculty has enthusiastic teachers but they need guidance and training.</p> <p>Science and Commerce teachers need to be motivated and encouraged.</p> <p>Teaching staff need to be encouraged for professional memberships</p> <p>More efforts be taken to avail research grants from various funding agencies.</p>
4	Infrastructure, Financial and Support Facilities for Academic Activities	<p>Extensive campus with necessary facilities - available</p> <p>Adequate infrastructure facilities - regularly added as and when required.</p>

- Facilities for sports, gymkhana, Science laboratories and language laboratory are in place.
Library is adequate and partially automated. Facilities such as canteen, auditorium are also provided.
Management provides for the relevant resources as and when required for the cause of academics
- 5 Institutional Social Responsibility
- Needy and deserving students get financial assistance.
Through Earn while Learn Scheme large number of students are supported.
Public Library is a notable project which is unique and gone a long way in establishing a rapport with localities.
A number of extension activities are organised such as Rallies for social awareness, Village surveys, Women empowerment, Leadership, Disaster Management and "I will Vote Campaign.
- 6 Functioning of IQAC
- IQAC is properly constituted. Meetings of IQAC are held as per rules.
All important decisions and activities are routed through IQAC.

Attention to Issues such as Faculty Development, Research, Use of ICT in Teaching methods and study skills for students would certainly take the college to next level.


Principal
M.S. Kakade College
Someshwarnagar, Tal. Baramati, Dist. Pune

OVERALL ANALYSIS

Sr. No.	Aspects	Observations
1	Institutional Strengths	Supportive management. Spacious campus and adequate infrastructure Good support facilities for sports , fitness, co and extra curricular activities sincere and hard working staff Socially relevant activities
2	Institutional Weaknesses	Need to improve performance of students in university examinations in some programmes Need to motivate young staff from some Departments to initiate innovative co curricular and academic activities. Research and publications to be looked into Usage of ICT to be increased , training for ICT needs to be organized
3	Institutional Opportunities	Need to inculcate confidence, enthusiasm and competitive spirit amongst the students. Innovations in teaching learning process, administration ,co curricular and extra curricular activities. Wider scope for linkages and collaborations Strengthen the extension activities Scope for better industry and NGO interaction with a view to practical exposure to students and placements.
4	Institutional Challenges	Value addition courses for various skills With the advent of ICT newer teaching methods are to be used. Younger faculty members are to be motivated for effective contribution in college performance Ensure enrichment of existing curriculum with supplementary skill development courses and various activities. Employability and effective placement activity. Reinforce activities for comprehensive development of the students.
5	Recommendations	Skill based programmes be initiated Guidance and counselling be arranged for younger members of the staff for better motivation. Activities such as Staff Academy, Readers' Club, Research Projects. Inter Disciplinary events be initiated. initiated and encouraged Promote alumni participation in college development development.

ROLES AND DUTIES

Sr. No.	Aspect	Observations
1	Management	<p>Promote activities and programmes for capacity building of the teachers.</p> <p>Encourage frequent training programmes for teachers.</p> <p>Provide guidance and training at all levels.</p> <p>Motivate the staff and students with a view to make the college a centre of social transformation in the relevant rural area.</p>
2	Academia	<p>Introduce newer methods of teaching and reinforce use of ICT in teaching</p> <p>Promote effective usage of library</p> <p>Encourage students to participate in a variety of extra-curricular and extension activities.</p> <p>Analyse feedback and implement suggestions received for betterment of overall performance of the college.</p>
3	Students	<p>Use the facilities provided to the fullest extent for self development.</p> <p>Improve skills with the help of value addition courses</p> <p>With the help of ICT make an effort to improve academic performance</p> <p>Make use of every opportunity and facility to enhance personality development and employability skills</p>
4	Other Stakeholders	<p>Communicate expectations and suggestions towards the overall development of the college.</p> <p>Contribute by way of experience, expertise, time and skills through activities of the college in the interest of the students and regional development.</p>


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