

M. S. KAKADE COLLEGE, SOMESHWARNAGAR

Tal: Baramati, Dist: Pune, Pin: 412 306

Procedures and Policies for Maintaining and Utilizing Physical, Academic and Support Facilities

The college has established 'Finance and Purchasing Committee' in the college for maintenance and upkeep of the infrastructure facilities and equipment of the college. Every year committee reviews the requirements of new facilities and maintenance of existing facilities for smooth functioning. The committee prepares proposed budget for the maintenance of infrastructure facilities. The Management and College Development Committee sanctions budget for it. The total maintenance of the infrastructure and equipment is done by the private agencies and outsourced to the part time workers and technicians.

Maintenance Areas of the Institution:

- The college has appointed part time Supervisor for the upgradation/maintenance and repairing of the college building.
- A firm named Excel Computer System is appointed for maintenance of hardware and software of the college IT infrastructure facilities.
- Computers, Printers, Xerox machines are maintained through Dr. Gishri Tawate.
- The College electric maintenance, Generators, Battery Backups, Wind Energy Unit and Light Fittings are regularly maintained by 'Someshwar Batteries, Someshwarnagar, Prop. Mr. Khaire'.
- Water supply pipeline, internal plumbing, water tank repairing, filter repairing and replacing are outsourced by private Enterprises.
- Furniture like benches, desks, tables, charts, cupboards are repaired and replaced by visiting carpenter appointed by the college Mr. Gujar, Shrinath Furniture, Lonand.
- Cleaning of classrooms, porches, upstairs, offices and entrance is done by contractual sweepers.
- Washrooms are cleaned everyday by wet sweepers appointed by the college.
- Garden, Plants and Trees are cultivated and watered by one temporary gardener Mr. Pramod Kale.